

ENY/ACRL Board Meeting
February 6, 2014, 2:00
Room B45, University Library
University at Albany

Attending: Jane Kessler, Kathryn Johns-Masten, Tasha Cooper, Ali Larsen, Jennifer Fairall, Yu-Hui Chen, Kathryn Frederick, Andy Krzystyniak

Jane Kessler called the meeting to order at 2:05pm

Approval of minutes of the July 30th, 2013 meeting.

Approved with additions highlighted in yellow. J. Kessler motioned and A. Larsen seconded.

Committee Chair Reports

Program Planning – Andy Krzystyniak

Things are going well. Have speakers all set. Advertising for lightning round and poster sessions has started. Lightning round needs 8-10 speakers who speak for 5 minutes. Suggestion to create some guidelines for presentation format to make things run smoothly. Clear instructions on need to be ready, what format and by what time you'd like the presentations (morning is ideal) so can be set up before session starts. End of this week or next week send out reminder/save this date. Local arrangements group is in good shape and on track. Currently working on title for conference.

Communications – Kathryn Frederick

The call for articles for the spring newsletter has gone out. Please send any content you would like in the newsletter.

Government Relations – Ali Larsen

Attended two NYSHEI meetings.

Open Textbooks – Board Member presented findings of preliminary report. Compensate faculty and librarians for using what is already out there and available.

Send information if interested in a NYLA membership. NYLA and NYSHEI relationship not discussed.

Jason seems to want to bridge the existing groups (such as SUNYLA and ENY/ACRL) and relationships to create a more unified approach.

Membership – Suzanne Preate – No report

Officer Reports

President – Jane Kessler

She and Tasha attended Chapter Council at ALA mid-winter. Shared information about sessions she attended. How to handle vendor sponsorships discussion from California group.

A proposal to set aside a table or booth to encourage Chapter memberships. This will begin next year and Chapters can provide brochures and will be asked to volunteer at the table.

Tasha added presentation about California interesting and the vendor support. This kind of sharing is being encouraged. Best practices information to help all the Chapters.

Vice President/President Elect – Andy Krzystyniak

See report above under Program Planning

Past President - Tasha Cooper

Election update – we have two positions with more than one candidate. Currently have three candidates for two positions. Should we limit numbers who are running? Because contested election we do need to have a paper ballot? John Cosgrove said does not have to be a paper ballot could be an email ballot. Kathryn F. concerns about that. Felt that doing online with uncontested ballot is okay. Contested ballot online survey perhaps through survey monkey. Will work on this and send people a code and have them fill out something and provide them with a code. N. Cooper not committed to email could do it online. Several were in favor of the anonymous online ballot for voting.

Will run final ballot past board and candidates to ensure they are correct before sending to K. Frederick to post.

Innovation award announcement has been sent. Please think of ways to encourage worthy candidates to apply. Good group set to serve on committee to review applicants.

Handbook S. Preate and N. Cooper tying up loose ends in the calendar piece. K. Frederick will create a checklist for new officers. Conference planning has been updated.

Newsletter – has some text about the MOOC brown bag discussions from Syracuse. N. Cooper can send in what she has. Michelle Young at Clarkson writing an article. Combine Syracuse and Albany notes together. N. Cooper will share with J. Kessler soon.

Bylaws are still on the to-do list. Will try to finish up handbook and later down the road schedule meeting to review bylaws.

Secretary – Kathryn Johns-Masten - No report

Treasurer – Yu Hui Chen

No change in balance.

Archivist – Jennifer Fairall

Materials have been added to the archives as they are received.

Old Business

ENY/ACRL Special Interest Group proposal from Yuan Li

N. Cooper knows it is something we would still like to do and keep it on as old business.

The New York Chapter is still interested in working with us.

Are there other things we would consider co-sponsored events and provide awareness of activities in our area? Need for professional development opportunities and would be good if we could co-sponsor. ACRL/New York. Just published a book titled The Global Librarian.

J. Kessler mentioned idea like working with METRO to sponsor buses or encourage our members to attend. N. Cooper will investigate.

New Business

Coordinating the ballot, timing of the newsletter and return of the ballot

N. Cooper is all set. Working on the timing of newsletter and whether voting would occur before it came out. Return ballot March 31 and will verify timing is correct and meets our bylaws. K. Frederick asked for newsletter information from liaisons by end of February then it will most likely N. Cooper will stay in touch about this piece.

Suggestions from S. Preate and N. Cooper on Officers' Handbook and Local Arrangements & Conference Planning documents (see N. Cooper's email of 11/17/13, below)

Send a piece about our upcoming conference, brownbag discussions and list officers. Learn about what other organizations do and just sharing an article. Jane will put something together.

Scheduling a review of the Bylaws document

Proceed with the bylaws review after we've finished the Officers' Handbook and Officers' Planning Handbook. N. Cooper would like to collect samples of documents used by previous chairs, vendor support letters, receipts, and this will be added to the Program Planning Committee Handbook.

Think about our board membership and ways to involve members in leadership positions and subcommittees. When creating Innovation Award Committee people were quick to volunteer to help. Would be good to have a pool of interested people and build on strength and experience of people who have served on the board. Ways to engage people in the organization and sharing the organizational knowledge and history. Talked about potential co-chairs and other issues. Create a transition period. Y. Chen suggested forming an advisory committee. N. Cooper is willing to chair an Advisory Committee. For the next meeting let's figure out how that would work. Please send ideas to N. Cooper. N. Cooper will review the bylaws to see if there are an issues. Perhaps call it an Adhoc Committee.

Notes for Program Planning Committee for 2014/2015

J. Kessler will put information into this section of the minutes.

J. Kessler brought additional new item

New England Chapter asked if we would like to provide promotional materials. If some of us are attending we could help staff table. Provides opportunity to share what we are doing and learn about what other chapters are doing.

J. Kessler brought additional new item

Received email from CUNY librarian acting as ACRL liaison regarding Middle States and revised standards that don't include information literacy. Would like to report on any plans ENY/ACRL has about this issue. K. Frederick suggested perhaps an online petition to provide information on what it is and if you are concerned then you can participate. J. Kessler will let her know that we plan to share the information with our members.

Next meeting date at the annual conference

Adjournment 3:20pm

Respectfully submitted,
Kathryn Johns-Masten