

**ENY/ACRL Board Meeting
July 30, 2014 – 11:30 a.m.
Murray-Aikins Dining Hall
Skidmore College**

Present: Jane Kessler, Ali Larsen, Patrick Williams, Andy Krzystyniak, Tarida Anantachai, Kathryn Frederick, Yu-Hui Chen, Jennifer Fairall

Andy called the meeting to order at 12:25pm.

Approval of minutes of May 19, 2014 meeting

- In new business WNY ACRL should be WNY/O ACRL
- Patrick and Suzanne Preate were also at the meeting

Jane moved to accept the minutes with changes. Ali seconded.

Committee Chair Reports

- Program Planning – Tarida Anantachai
 - The program planning committee will be meeting in August. Tarida has contacted Union regarding hosting the 2015 conference but has not heard back. Andy has talked to Union about this and will get in touch with them himself. Tarida is working on the membership of the program planning committee. The group discussed alternative sites.
- Communications – Kathryn Frederick
 - Kathryn will be moving the ENY/ACRL site to a new hosting service in mid-August. The listservs will also need to move.
- Government Relations – Ali Larsen
 - Ali discussed some of the language regarding her position in the Officer's Handbook. The group discussed what changes might be made to make the handbook reflect current practice.
- Membership – Patrick Williams
 - Suzanne and Patrick have been working together to transition the membership responsibilities. Patrick will be reaching out to the liaisons to introduce himself and encourage institutional participation. Patrick will send a current list of members out to the list. Kathryn will get in touch with Patrick and Tarida once the ENY/ACRL site is moved about potentially moving the program planning list off SU's system and onto ENY/ACRL's hosting.

Officer Reports

- President – Andrew Krzystyniak
 - Andy opened a discussion about collaborating with other New York chapters. The group discussed having a joint conference in years where ACRL is not held. Andy will get in touch with the other presidents to see if there's interest.
- Vice President/Chair Elect – Tarida Anantachai
 - Nothing to add.
- Past President – Jane Kessler
 - Jane discussed the process for creating the nominations committee. We will need people to run for Program Chair, Government Relations Chair, and Communications Chair.
- Secretary – Katie Dunn
 - Not present.
- Treasurer – Yu-Hui Chen
 - Yu-Hui shared reports for the conference and for the month. The board discussed the challenge of balancing the conference budget.
- Archivist – Jennifer Fairall

- Jennifer has been getting up to speed on what we have and what we're missing. She asked that we send her anything we have.

Old Business

- Officer's Handbook - Clarity of language regarding ALA vs ACRL attendance of officers
 - The group discussed a discrepancy between the language in the bylaws vs. the handbook regarding what conference(s) the president is expected to attend. Andy will change the handbook to reflect the bylaws. Andy also asked if anyone was willing to represent us at midwinter – Tarida is attending and will represent us.
- Updates to the By-Laws
 - We think the bylaws are fine for now. They will be reviewed yearly moving forward.

New Business

- Discussion Groups (Metro)/Special Interest Groups (New England)
 - Andy suggested creating a mechanism for peer mentorship among ENY/ACRL members. Patrick and Kathryn will look into plugins for WordPress that would allow our website to host a community forum where people could connect and share expertise.
- Acceptable Reimbursements for Program Chair
 - The group discussed whether we should come to an understanding about whether the program chair should be reimbursed if they need to be at the conference site the night before. The group voted and a majority (5 of 7) voted in favor of reimbursing the program chair when the program chair deems it appropriate to travel the night before.
- Local arrangements handbook
 - Yu-Hui suggested several changes to the Local arrangements handbook. She will send the changes to Tarida who will edit the handbook.

Next meeting date

Andy will send some possible dates via email.

Adjournment

The meeting was adjourned at 2:40pm.

(Minutes taken by Kathryn Frederick.)