

**ENY/ACRL Board Meeting**  
**February 7, 2017**  
**Siena College, Standish Library, St. Bernardine Room, Loudonville, NY**  
Note: This meeting was attended virtually by several Board members

**Minutes**

Present: Tarida Anantachai, Jesi Buell, Dung-Lan Chen, Ali Larsen, Mary Van Ullen, Patrick Williams, Raik Zaghloul

The meeting was called to order by Ali at 1:04.

Jesi moved to approve the minutes of the November 11, 2016 meeting. Raik seconded the motion. The minutes were approved.

**Committee Chair Reports**

**Program Planning – Ali Larsen**

Ali reported that Anne Rauh has been very active in soliciting vendor support. She has sent out about 25 solicitations to vendors and has already received about \$3,600 in commitments.

Three speakers have been confirmed. Ann Seidl is the writer of the movie The Hollywood Librarian: A Look at Librarians Through Film. Bernard van Maarseveen from the NYPL and Roxanne Shirazi from the Graduate Center at CUNY will also be presenting.

There will be a screening of Hollywood Librarian on May 22<sup>nd</sup>, the evening before the conference, at Siena College, preceded by a self-paid dinner at a local restaurant. Ann Seidl will participate in a Q&A session after the film. Anne Rauh will contact Elsevier about the possibility of sponsoring snacks for the screening event. The film is also available on YouTube for those who cannot attend the screening. Ali will work with Jesi about getting information on the Chapter web site.

The Program Planning Committee has decided to replace breakout sessions with a table conversation format for this conference. Tables will be set up for participants to discuss assigned topics, and attendees will move around to different tables throughout the time period. Ali will contact Tim Jackson, who does the post-conference attendee survey, to make sure an evaluation question is included about this format.

Ali distributed a “Save the Date” announcement for the conference and will send it out over the appropriate email distribution lists.

Conference registration was done last year using FormStack and we will do the same this year. Patrick will send Ali the login information for the account. We may need to upgrade the FormStack version at some point.

**Communications – Jesi Buell**

Jesi will be working on the spring newsletter. Patrick will contact the institutional liaisons to solicit contributions after Jesi gives him a deadline.

**Government Relations – Raik Zaghloul**

No Report

**Membership – Patrick Williams**

We currently have about 109 members who should be eligible to vote. Patrick is working on culling the names of people who have not been active for several years. We should see an increase in membership during the conference registration period.

**Officer Reports****President /Vice President/President Elect – Ali Larsen**

See committee chair reports above.

**Past President – Tarida Anantachai**

Tarida attended the Chapter Conference Meeting at ALA. She reported that they discussed possible restructuring for the conference for 2018.

Updates from the ACRL Chapters Council meeting—Tarida noted that ACRL is interested in identifying individuals who are active at the chapter level, but who are not members at the national level. Patrick noted that he could put a notation on the membership registration form to get people to indicate if they are national members.

**Secretary – Mary Van Ullen**

No report

**Treasurer – Dung-Lan Chen**

Treasurer's Report for Board Meeting (February 7, 2017)

Bank acct balance as of November 10, 2016 (not including PayPal account funds)	\$21,384.79
Expenses since last Board meeting (11/11/16) –	
November Board meeting travel reimbursement to Ali Larsen	\$32.83
Professional Development Award check to Jane Kessler	\$300.00
Professional Development Award check to Mary Van Ullen	\$300.00
Fall 2016 Brown Bag Lunch host reimbursement (req. by Kate Moss) to College of Saint Rose	\$50.00
ALA Midwinter Chapters Council Meeting travel/lodging reimbursement to Tarida Anantachai	\$845.72

Total expenses since 11/11/16 \$1528.55

Income/funds deposited into bank account

Deposited checks (membership checks received from Patrick in December) \$42

2017 Conference Vendor Support received since last Board meeting

Clarivate Analytics (paid via PayPal \$500 – reported in PayPal balance)

Gimlet (paid via PayPal \$500 – reported in PayPal balance)	
JSTOR (rec'd a check)	\$300

Bank account balance as of February 6, 2017	\$20,198.24
PayPal account balance as of February 6, 2017	\$4,506.63

Total available as of 02/06/17	\$24704.87
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**Archivist – Jennifer Fairall**

No report

**Old Business**

Conference Planning—See Committee Chair reports above.

ACRL Roadshow Workshop: "Building Your Research Data Management Toolkit: Integrating RDM into Your Liaison Work"—Tarida noted we are sponsors of this program. It will be held on May 24<sup>th</sup>, the day after the conference.

**New Business**

Gimlet's request to donate registrations to students—Ali

Gimlet has been a sponsor for the conference. They don't actually attend in person and requested that they be allowed to donate their two seats to students. The board appreciated the generosity and decided that the registration information will note that two students will be selected at random and notified in late April that their registrations would be covered. We will ask them to write up a short entry about the conference for a future newsletter.

Filling Past President's Duties due to Kathryn Frederick's resignation—All

Ali thought that she could handle the Past President duties in addition to her own.

Board members are encouraged to look at the Handbook to see if there are any duties they'd like to volunteer to cover and let Ali know. We can discuss this more at the May meeting.

**Next meeting date**

The next Board Meeting will be on May 23rd after the conference.

**Adjournment**

Tarida moved to adjourn the meeting at 1:50. Jennifer seconded. The meeting was adjourned.